



AGENDA
Public Records Board
Operations and Training Advisory Committee
Tuesday, July 23, 2019
10:00 am to 12:00 Noon
Department of Administration
Pecatonica Conference Room #132
101 East Wilson Street
Madison, WI

Teleconference (608) 282-3515

1. Call to Order: Tom Bowers, Executive Secretary
2. Approval of May 7, 2019, Minutes
3. Local Unit Communication: Andrew Baraniak, Local Government Records Archivist, will discuss strategies for improving outreach and communication with local units of government.
4. Wisconsin Historical Society (WHS) Presentations for Local Units: Andrew Baraniak will provide an overview of the presentations and training the WHS provides to local units of government.
5. Future Projects: The Committee will be discussing future topics and projects they would like to work on.
6. Adjourn